

**Menard ISD**  
**Truancy Policy**

Regular school attendance is essential for the student to make the most of his or her education. To benefit from teacher-led activities, to build each day’s learning on that of the previous day, to grow as an individual, and for exposure to the activities that make learning come alive, students need to be in class every school day. Absences, including partial day absences, from class may result in serious disruption of a student’s mastery of the instructional material; therefore, the student and parent should make every effort to avoid unnecessary absences. Two state laws, one dealing with compulsory attendance, the other with attendance for course credit, are of special interest to students and parents.

**OFFICIAL NOTICE PURSUANT TO EDUCATION CODE 25.095, TO THE CHILD AND PERSON(S) STANDING IN PARENTAL RELATION TO THE CHILD. Failure to comply with the laws and rules governing compulsory attendance may result in legal action or other consequences.**

Menard ISD has adopted the following graduated sanctions, in effect September 1, 2015, to address 90% compulsory attendance and truancy pursuant to the passage of HB 2398. Parents or student will have two (2) days in which to produce appropriate documentation for excusal of absences prior to truancy sanctions being enacted.

- 2<sup>nd</sup> Unexcused absence .....Documented call and conference with student**
- 3<sup>rd</sup> Unexcused absence .....Documented call and detention**
- 3<sup>rd</sup> Unexcused in 4 week period.....Notification letter/Parent Conference/Detention**
- 4<sup>th</sup> Unexcused absence .....Notification letter and detention**
- 5<sup>th</sup> Unexcused absence .....90% Compulsory Attendance Letter and Detention**
- 6<sup>th</sup> Unexcused absence .....Notification letter and detention**
- 7<sup>th</sup> Unexcused absence .....Notification letter and School Based Community Service**
- 8<sup>th</sup> Unexcused absence .....Notification call and ISS**
- 9<sup>th</sup> Unexcused absence .....Parent/Guardian Conference/Attendance Plan**
- 10<sup>th</sup> Unexcused absence .....Truancy filed with the court**