

**Menard Independent School District
221 E. San Saba
P.O. Box 729
Menard, Texas 76859
(325)396-2404**

Child Nutrition

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Complaints regarding Child Nutrition may be made verbally or filed in writing or in person with Krista Wilkinson, at the Menard ISD Administration offices, 221 E. San Saba in Menard, Texas. The district will make every effort to resolve all complaints on the local level and will forward them to the Texas Department of Agriculture (TDA) and the United States Department of Agriculture (USDA) as well.